



----- MEETING SUMMARY -----

*Public Health Auditorium
1601 East Hazelton Avenue
Stockton, CA 95205*

Thursday, January 9, 2003 – 7:00 a.m.

<<Approved>>

1. Commencement of Meeting
Roll Call: Commissioners Adubofour, Gutierrez, de Polo, Mitchell, Dei Rossi, Flenoy-Kelley, Snider and Chair Fujii were present. Commissioner Vera was excused. A quorum was declared.
2. Program Coordinator's Report
Highlights included:
 - Systems Integration - Data Warehouse Feasibility Study is in it's final draft stages and will be presented in February.
 - Child Care RFP will be brought to the Commission in February for approval.
 - Unintentional injuries and early entry into prenatal care planning grants will go before the Board of Supervisors on January 21, 2003.
 - Home Visiting Coordinating Council's Building Relationships with Resistant Clients Part II workshop will be held on January 24, 2003.
 - Lao Family Community School Readiness contract will be before the board this month for a February 1, 2003 effective date.
 - Technical Assistance Grant through Center for Health Training will begin contractor trainings ranging from effective out reach strategies to documentation during home visitation over the next several months. Will have a calendar of dates next month.
 - State Commission Conference in April - Commissioners Mitchell, de Polo, Vera, Gutierrez, Dei Rossi have expressed an interest in attending. The goal is to have all nine Commissioners attend.
 - Laurianne Stroud, Children and Families Program Assistant II for the School Readiness program and Davina Santos, Accounting Technician I were introduced.
3. Motion on Consent Calendar
 - a. Approval of Meeting Summary November 14, 2002
 - b. November 14, 2002 consent calendar (items not voted for)
 - c. Approve Mini Grant Funding Recommendations

Motion To Approve Consent Calendar With Recusals For Commissioner Dei Rossi From San Joaquin County Schools Mini-Grant Proposal And Commissioner Fujii From Mary Graham's Children Shelter Mini-Grant Proposal. (Gutierrez/Mitchell; de Polo - yes, Dei

Rossi - yes, Flenoy-Kelley - yes, Gutierrez - aye, Mitchell - aye, Snider - aye, Fujii - aye. 8-0 motion carried)

4. Commission Direction Concerning Staffing Committee and Commission Participation in Employee Selection (tabled from November 14, 2002 meeting)
Commissioner Flenoy-Kelley expressed her desire that the Commission be represented during the hiring of commission staff. Concerns included the delay that could be created by changing the process. The Staffing Committee had previously recommended that hiring staff is a staff function and should be the purview of the coordinators position, however there is "case by case" discretion as to how the Commission may wish to be involved in the filling of any staff position. It was concluded that the system in place provides this representation.

Motion To Have Commissioner Representation During The Hiring Of Commission Staff (Flenoy-Kelley/ no second, motion died for lack of second)

5. Commission Direction Concerning Scheduled Commission Meeting Time
Commissioner Dei Rossi requested the Commission revisit the regularly scheduled Commission meeting time of 7:00 am. Discussion showed that the current time is best for current Commissioners and will remain the same. The Commission was reminded that these meetings are business meetings and the agenda will not always generate an enthusiastic audience. When community residents need to be fully engaged, other meetings outside of regularly scheduled business meetings will be held.

Commissioner Dei Rossi withdrew his request. Instructions were to advise the Program Coordinator if this issue should be revisited at a later date.

6. Commission Direction Concerning the Current Publication and Media Approval Policy
Commissioner Dei Rossi expressed a concern that contractor's projects may be delayed because of the current Commission staff approval process for fliers, brochures and other publications and the perception of excessive management of contractors. It was suggested that a more direct guideline for contractors to follow with punitive actions upon misuse be explored. Program Coordinator explained the current policy stating that publications represent this commission to the public. The issue of being overly bureaucratic and how contractors are treated was brought up. The current policy is to prevent a misrepresentation of the Commission. Clarification of the motion by Commissioner Dei Rossi was that he would like a policy in place that sets up guidelines for contractors on publications and media and eliminates the Commission staff review process of the current policy.

Motion (as clarified by County Counsel Mike McGrew) Refer To Staff The Development Of A Revised Publication And Media Policy For Contractors To Follow That Would Not Require Prior Staff Approval. (Dei Rossi/Gutierrez; Roll Call vote: Adubofour - no, de Polo - no, Dei Rossi - yes, Flenoy- Kelley - no, Gutierrez - yes, Mitchell - no, Snider - no, Fujii - no. 2-6 Motion did not carry)

7. Appoint Ad Hoc Committee to Review Feasibility of Construction of First 5 Child Care Center
Commissioner Adubofour began discussion by expressing his desire for a "Center for Excellence", a facility that would be the Commission's legacy that would ensure that child care providers are trained to be the best and how children ought to be brought up

when it comes to child care as well as to serve as a training model for other communities. A committee would check into the feasibility, what other communities are doing and is there any evidence to support such a venture by talking to the stakeholders, trainers and providers. Commissioner de Polo believes an investigation is warranted and volunteered to be on the committee. Opposition discussion included information that the local child care coordinating commission is already devoted to this issue. It was suggested that this commission should find ways to better connect with the child care community and funding should reflect a positive long term impact on the existing systems. An Ad Hoc committee should address the broad issues of child care in our community. The Commissioners were advised that the Planning Committee is already working on community involvement and how to connect with the San Joaquin child care community and the Local Child Care Planning Council is addressing these issues as well. Commissioner Flenoy Kelley also volunteered for this committee. Public discussion included:

Anna Marie Platt - Right Start Learning Center, stated that several centers exist already that are not filled to capacity. She suggested the Commission take the money and put it into existing centers and bring them up to the showplace standards being talked about and make sure those centers are full. She also suggested the creation of a committee to discuss why the existing centers are not full and how to accomplish that.

Gregory Jacobs - Coordinator for Local Child Care Planning, would like to see representatives from Local Child Care Planning, including himself, be involved in a group to talk about services that are available, about the 8,000 working poor families/children that don't have child care and how some kind of sponsorship can be provided for existing centers and develop staff for turning existing centers into centers of excellence. He volunteered himself and recommended a few others from the council participate as well as invite somebody from exempt providers to be on the committee.

Nathana Humphrys - Community Partnership Manager for Head Start, stated they have 3,000 slots and they are not at capacity. It's a problem bringing families in and she would like a committee to look into that issue. Finding quality teachers is a barrier to programs success and there are several facilities to teach the teachers i.e. Delta College, Humphries College and Cal State Stanislaus. Cal State Stanislaus is already working with Head Start to put together a training place of excellence and it will be quite large. She suggests that before buildings are built, the Commission look at what is out there now and the expense of new buildings and how to assist those in the business right now on filling the empty slots and how to bring in people and train them using the already existing facilities/ institutions instead of designing something brand new.

Commission committee members are Commissioners Adubofour, de Polo, Flenoy-Kelley, Mitchell and representatives from the Local Child Care Planning Council and other interested community members.

Motion To Form Ad Hoc Committee To Research The Broader Issues Of Child Care In Our Community And What Our Commission Can Do In Connection With Community Stake Holders To Address The Child Care Issues In San Joaquin County That Would Include Looking At Building Buildings But Would Not Be The Limited Scope Of The Committee. (Adubofour/de Polo amended by Mitchell; 8-0 motion carried)

8. Appoint Elections Committee to Make Recommendations for Commission Chair and Vice Chair

Previous members were Commissioners Dei Rossi, de Polo and Snider. Commission Chair Fujii requested same committee as last year, Commissioner de Polo declined, Chair Fujii volunteered along with Commissioners Mitchell and Dei Rossi stating their willing to serve on the Committee. Chair directed committee appointments. Commissioner Flenoy-Kelley not receptive to serving on either the committee or as chair or vice chair of Commission.

9. Committee Reports

- a. School Readiness - Commissioner Dei Rossi reported on November meeting. Welcomed Laurianne Stroud to the Committee. The committee responded to the Program Coordinator question on working with non funded schools and the consensus was to concentrate on a few sites with pre-kindergarten activities for parents as well as preschool people. Sustainability is being discussed and Lois Lang is working on a workshop as well.
- b. Evaluation - Commissioner Mitchell reported that the meeting focused on the report given by Harder + Co. today and the status of implementation of the CS+O activities. There is a need to recruit additional committee members.

10. Evaluation Update - Harder and Co.

Nicole Humphry presented the Commission with the first update of the evaluation report. The focus now is to incorporate the short term outcomes information and building provider capacity. The presentation included data on clients served from May - September 2002, findings from case studies completed in late summer and fall, analysis of the mini-grants and a time line for the next steps coming up (handouts were provided).

11. Presentation on Universal Health Care - Joe Munso, Chief Deputy Director, First 5 California

State and different county plans for Universal Health Care were highlighted. To date, 6 counties have set aside funding for Universal Health Care, 20 counties are researching the feasibility for their communities. Most counties are building on existing coverages, both private and public health care systems (Healthy Families and Medi-Cal). Outreach programs to reach the eligible for services but not being served population are underway. Issues include the question of the 5 and over population of children and how to serve them so all children are receiving services and sustainability of services after funds are no longer provided. State budgetary constraints are of concern in this effort as well as how will additional tobacco taxes proposed by the state will affect Proposition 10 revenues. Children's health care issues are an important part of the Proposition 10 Act. Various questions were asked by Commissioners regarding this initiative and it was requested that the Program Coordinator bring back a status report to the next meeting.

12. Public Comments

Frank Lucas with Evergreen, a collaborator with Tobacco Free Families, reported that Commission Staff has been incredibly helpful in getting the word out and the evaluation report was very interesting.

13. Commissioner Comments

Commissioner Flenoy-Kelley requested that all committee meeting summaries contain attendees.

Commissioner Mitchell thanked Mr. Lucas for his timely and comprehensive reporting. Commissioner de Polo stated she was very happy about the Bob Driscoll Mini-Grant but she would like to see more than government agencies and professional organizations receive them and thinks more capacity building would increase the base of those receiving them.

Commissioner Flenoy-Kelley also concerned about the number of agencies funded instead of private providers and requested copies of all the mini-grant applications submitted. She also congratulated Commissioner de Polo for the award she received Friday evening from one of the local Muslim communities for her work in the area of literacy.

Commissioner Fujii requested the Program Coordinator share what the planning committee was looking at in the way of partnering with human services agency on courses on applying for grants. Program Coordinator advised the Commission that CHT would be looking at expanding their technical assistance contract to include workshops for community capacity building. Commissioner Flenoy-Kelley requested consideration for non-traditional locations for those trainings.

Commissioner Gutierrez stated that Commissioners Mitchell, Vera and himself attended the Local Child Care Planning Council meeting and "it was an excellent meeting with a lot of good people around the table".

14. Adjournment to **7:00 a.m., February 13, 2003 at Public Health Auditorium, 1601 E. Hazelton Ave., Stockton CA**

Motion To Adjourn to 7:00 a.m., February 13, 2003 at Public Health Auditorium, 1601 E. Hazelton Ave., Stockton CA (Mitchell/Gutierrez; 7-0 motion carried)